

Mathew G. Sarandos

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Objective

Obtain a full time role supporting and maintaining desktop computers and computer networks in a corporate environment

Computer Certifications

CompTIA A+ Certified Professional, 2004

CompTIA Network+ Certified Professional, 2006

Skills

- Diagnose many hardware and software related problems and upgrade / replace computer hardware
- Installing, configuring and maintaining Microsoft Windows 2000 / XP workstations
- Installing, configuring and maintaining Microsoft Windows 2003 Server including Active Directory and WSUS
- Computer network support, Dial-up / Cable / DSL Internet support
- Object oriented programming implemented in VB.Net
- Proficient in Microsoft Office 2000 / 2003 including Microsoft FrontPage 2000 / 2003
- Strong customer service skills
- Linux fundamentals

Experience

Geek Squad, Roswell, Georgia

Computer Technician 2006 – 2007

- Performed maintenance of personal computers, including virus and spyware removal
- Installed operating systems and applications
- Hardware upgrades and replacements
- Data recovery services using various tools
- Basic laptop repair
- Exceeded sales goals

Media Play, Marietta, Georgia

Inventory Manager, 1997 - 2006

- Maintained computer workstations, register systems and in-store play equipment, Worked closely with store support
- Customer service and customer special ordering
- Manage inventory integrity, Shrink reduction by 2% to .95%
- Trainer
- Department maintenance

Grass Clips, Marietta, Georgia

Computer Technician, 2002 - Present

- Assisted financial and office personnel with hardware and software problems, provided troubleshooting, and owned desktop to resolution.
- Performed maintenance of personal computers and peripheral equipment, identifying problems and providing appropriate solutions.
- Installed operating systems and applications

Innovative Professional Computers, Marietta, Georgia

Computer Technician, 2001 - 2001

- Performed maintenance of personal computers and peripheral equipment, identifying problems and providing appropriate solutions.
- Installed operating systems and applications
- Custom built personal computers, servers and workstations
- Sales Representative

Education

Associate of Science - Computer Network Systems

ITT Technical Institute, Kennesaw, Georgia

Pending, 2008

Highest Honors Award

Computer Science 1997 - 1999

Kennesaw State University, Kennesaw, Georgia

General education courses

High School Diploma, 1997

Sequoyah High School, Canton, Georgia

Academic and Presidential Honors Award